

## Delegations to all Cabinet Members

1. Subject to Paragraph 2 below, to take a decision on any matter which is the responsibility of Cabinet under the Council's constitution and which falls within the Cabinet Member's portfolio (**see table below for details of Cabinet Members' portfolio responsibilities**) and which is not delegated to an officer of officers in the Council's Scheme of Delegation to Officers.
2. This delegation does not extend to decisions of the following nature:
  - Key Decisions i.e. decisions which are significant either in financial terms or in their effects on communities living or working in an area comprising two or more electoral divisions in the county area.
  - Decisions affecting more than one portfolio.
  - Decisions which the portfolio holder considers more appropriate for a full Cabinet Decision.
  - Decisions which are outside the Council's Budget or Policy Framework (if the Cabinet Member is in any doubt as to whether a decision is outside the Council's Budget or Policy Framework they should seek the advice of the Director of Law and Democracy).
  - Decisions in relation to which the Cabinet Member has a personal and prejudicial interest or the taking of which by the Cabinet Member would otherwise involve a breach of the Council's Code of Conduct for Members.
  - Decisions which are unlawful or would lead to the Council acting unlawfully.
3. For the avoidance of doubt this delegation replaces and supersedes any previous delegations to Cabinet Members where there is any inconsistency between the two.

## CABINET MEMBER RESPONSIBILITIES

Cabinet Member	Responsibilities	Supporting Officers
<p style="text-align: center;"><b>Leader of the Council</b> Philip Atkins</p>	<ul style="list-style-type: none"> <li>• The Council budget and MTFs (Overview and Policy)</li> <li>• Overall Council performance</li> <li>• Corporate strategy</li> <li>• Corporate communications</li> <li>• Relations with all Staffordshire’s Public Authorities</li> <li>• Relations with neighbouring authorities</li> <li>• Governmental relations</li> <li>• Emergency planning and control</li> <li>• Chair of Cabinet</li> <li>• Membership of Outside Bodies (Corporate level)</li> <li>• Pensions &amp; Treasury Management</li> </ul>	<p>Chief Executive and Senior Leadership Team</p>
<p style="text-align: center;"><b>Deputy Leader &amp; Cabinet Member for Finance and Transformation</b> Ian Parry</p>	<ul style="list-style-type: none"> <li>• The Council Budget and MTFs (Strategy and Delivery)</li> <li>• Corporate Transformation and Change</li> <li>• Corporate Finance</li> <li>• ICT</li> <li>• HR and OD</li> <li>• Procurement</li> <li>• Shared Services with Partners</li> <li>• Legal Services</li> <li>• Member and Democratic Services</li> <li>• Information Management and Security</li> <li>• Performance Management</li> <li>• Audit and Risk Management</li> <li>• Chair Procurement Board</li> <li>• Chair Innovation and Efficiency Board</li> </ul>	<p>Chief Executive</p> <p>Director of Strategy and Transformation and Assistant Chief Executive</p> <p>Director of Finance and Resources</p> <p>Director of Law and Democracy</p>

Cabinet Member	Responsibilities	Supporting Officers
<p><b>Cabinet Member for Culture, Communities and Customers</b> Pat Corfield</p>	<ul style="list-style-type: none"> <li>• Customer Services</li> <li>• Customer feedback and complaints</li> <li>• Customer knowledge and insight</li> <li>• Libraries, Arts, Museums and Archives,</li> <li>• Citizenship</li> <li>• One Staffordshire</li> <li>• Community Engagement and Partnerships</li> <li>• Registrars</li> <li>• Shugborough (operational)</li> <li>• Sport and 2012</li> <li>• Staffordshire Local Community Fund</li> <li>• Trading standards</li> <li>• Volunteering and third sector</li> <li>• Tourism</li> </ul>	<p>Director of Strategy and Transformation and Assistant Chief Executive</p> <p>Director of Customer Services and Communications</p> <p>Director for Place and Deputy Chief Executive</p> <p>Director of Law and Democracy</p>
<p><b>Cabinet Member for Children's Wellbeing</b> Mike Lawrence</p>	<ul style="list-style-type: none"> <li>• Statutory Lead Member for Children's Services</li> <li>• Children's Commissioning</li> <li>• EDS</li> <li>• Families First</li> <li>• First Response</li> <li>• Staffordshire Young People's Service</li> <li>• Staffordshire Children's Trust</li> <li>• Staffordshire Safeguarding Children's Board</li> <li>• Post-16 Non-Education Provision</li> </ul>	<p>Director for People and Deputy Chief Executive</p> <p>Director of Children's Services</p>

<p><b>Cabinet Member for Adults' Wellbeing</b> Matthew Ellis</p>	<ul style="list-style-type: none"> <li>• Staffordshire Cares</li> <li>• Social Care Integration with Health</li> <li>• Adult Commissioning/Joint Commissioning</li> <li>• Adult Safeguarding</li> <li>• Long Term Conditions</li> <li>• Learning Disabilities</li> <li>• Mental Health</li> <li>• Housing Support</li> <li>• Prevention and Re-enablement</li> <li>• Strategic partnerships and policy with NHS and other key organisations</li> <li>• Strategic needs assessment, planning and commissioning</li> <li>• Developing third-sector provision</li> </ul>	<p>Director for People and Deputy Chief Executive</p>
<p><b>Cabinet Member for Economic Growth and Enterprise</b> Ben Adams</p>	<ul style="list-style-type: none"> <li>• LEP</li> <li>• Business Innovation Centres and Industrial Starter Units</li> <li>• Economic Development</li> <li>• European Projects and funding</li> <li>• Infrastructure (policy)</li> <li>• Inward Investment including Increasing inward investment and levels of quality employment</li> <li>• Market Town Initiatives</li> <li>• Master planning</li> <li>• Partnerships with business and business representatives</li> <li>• Property and Assets (policy)</li> <li>• Shugborough (tourism strategy)</li> <li>• Employment Skills and Training (strategic lead)</li> <li>• Tourism (Policy)</li> <li>• Trading Services (Policy)</li> <li>• Regeneration (Policy and Revenue)</li> <li>• Winning new resources for Staffordshire</li> </ul>	<p>Director for Place and Deputy Chief Executive</p>

<p><b>Cabinet Member for Environment and Assets</b> Mark Winnington</p>	<ul style="list-style-type: none"> <li>• Environment and climate change</li> <li>• Waste management and recycling</li> <li>• Waste to Resource (W2R) (Chair of W2R Board)</li> <li>• Regeneration (Capital)</li> <li>• Strategic Planning</li> <li>• Mineral Core Strategy</li> <li>• Joint waste strategy</li> <li>• Renewable Energy</li> <li>• County Farms</li> <li>• Property and Assets (Management &amp; Delivery)</li> <li>• Chair of Strategic Property Board</li> <li>• Commercial/Trading Services (Delivery/Operations)</li> <li>• Countryside and Country parks</li> <li>• Areas of Outstanding Natural Beauty</li> </ul>	<p>Director for Place and Deputy Chief Executive</p>
<p><b>Cabinet Member for Highways and Transport</b> Mike Maryon</p>	<ul style="list-style-type: none"> <li>• Highways</li> <li>• Highway network investment</li> <li>• Emergency planning (highways only)</li> <li>• Infrastructure (delivery)</li> <li>• Community Action Teams</li> <li>• Flooding and sustainable urban drainage systems</li> <li>• Road safety</li> <li>• Transport</li> <li>• Countryside and Rights of way</li> <li>• Joint parking board</li> </ul>	<p>Director for Place and Deputy Chief Executive</p>

<p><b>Cabinet for Education and Skills</b> Liz Staples</p>	<ul style="list-style-type: none"> <li>• Education and Skills</li> <li>• Education and commissioning and workforce</li> <li>• School governance and infrastructure services</li> <li>• Training provision – skill centres, further education and other providers</li> <li>• Commissioning - skills for employment</li> <li>• School organisation and planning</li> <li>• Schools Transport</li> <li>• Schools Capital Programme</li> <li>• Post-16 Education Provision</li> </ul>	<p>Director for People and Deputy Chief Executive</p> <p>Director for Children’s Services</p>
<p><b>Cabinet Member for Public Health and Community Safety</b> Robert Marshall</p>	<ul style="list-style-type: none"> <li>• Community Safety (inc Community Safety Partnerships)</li> <li>• Domestic Violence</li> <li>• Drug and Alcohol misuse</li> <li>• Safer communities</li> <li>• Strategic Safeguarding</li> <li>• Public Health</li> <li>• MAPPA</li> </ul>	<p>Director of Strategy and Transformation and Assistant Chief Executive</p> <p>Director of Public Health</p>

In addition to the specific responsibilities outlined above, all Portfolio Holders have the following generic responsibilities within their respective portfolio areas:

- Implementation of Cabinet and Group policies
- Involvement and Membership of Outside Bodies (in consultation with the Leader)
- Efficiencies and delivery improvements
- Government policy – managing and deciding on approach
- Communications – presenting policy, changes, initiatives and innovation
- Answering questions at Scrutiny Committee and Council (by agreement with the Lead Cabinet Member in the case of Cabinet Members)
- On-going development of policy and strategic direction
- Budget – development and control
- Press – being the lead spokesperson in the Council on this portfolio
- Raising the profile of Staffordshire, nationally and within government
- Consultation and joint working where responsibilities overlap with other portfolio holders.

## **LOCAL CHOICE FUNCTIONS WHICH ARE THE RESPONSIBILITY OF CABINET**

1. Any function under a local Act other than a function specified elsewhere in this Appendix.
2. The making of arrangements in relation to appeals against the exclusion of pupils from maintained schools.
3. The making of arrangements pursuant to Section 94(1), (1A) and (4) of the School Standards and Framework Act 1998 (admission appeals).
4. The making of arrangements pursuant to Section 95(2) of the 1998 Act (Children to whom Section 87 applies: appeals by governing bodies).
5. The making of appointments to the Joint Appointments Committee under paragraphs 2 to 4 (appointment of members by relevant Councils) of Schedule 2 (Police Authorities established under Section 3) to the Police Act 1996.
6. The conducting of best value reviews in accordance with the provisions of any order for the time being having effect under section 5 (best value reviews) of the Local Government Act 1999.
7. Any function relating to contaminated land.
8. The discharge of any function relating to the control of pollution or the management of air quality.
9. The obtaining of information under section 330 of the Town and Country Planning Act 1990 as to interests of land.
10. The obtaining of particulars of persons interested in land under section 16 of the Local Government (Miscellaneous Provisions) Act 1976.
11. The making of agreements for the execution of highways works
12. The appointment of any individual –
  - (a) to any office other than an office in which he is employed by the authority;
  - (b) to any body other than –
    - (i) the authority;
    - (ii) a joint Committee of two or more authorities; or
  - (c) to any Committee or Sub-Committee of such a body, and the revocation of any such appointment.
13. The making of agreements with other Local Authorities for the placing of staff at the disposal of those other Authorities.
14. Power and duties in respect of Local Development Documents which are not Development Plan Documents.